

Register of Carrying out Decisions of the Interagency Working Group Meetings on the Issues of the “Single Window – Local Solution” Technology Introduction in the Operations Area of Pivdenna Customs House and Odessa Region Ports

Item #	Date of event	Adopted decisions/recommendations	Implementation
1	18.10.2011	Meeting of the Initiative Group concerning organization of the Interagency Working Group for Introduction of the “Single Window – Local Solution” Technology in the Operations Area of the Pivdenna Customs House and Odessa Region Ports.	Order of Prime Minister of Ukraine dated 27.07.2011 # 36695/1/1-11 Order of Prime Minister of Ukraine dated 09.09.2011 # 36695/4/1-11
		1. Support the proposal of the Ukrainian National Committee of International Chamber of Commerce concerning the necessity to design a concept of the “Single Window – Local Solution” in the operations area of the Pivdenna Customs House and Odessa Region ports.	Letter of UNC ICC and IWG dated 22.07.11 # 504 (attention of the Cabinet of Ministers of Ukraine). Order of Prime Minister of Ukraine dated 27.07.2011 # 36695/1/1-11 The Ministry of Economic Development and Trade (Session in pursuance of Order of Prime Minister) informed about its support of the Seminar participants initiative concerning commencement of the pilot project on establishment of “Single Window – Local Solution” in Ukraine (Letter dated 28.08.11 # 4104-25/124). Letter of UNC ICC dated 07.09.11 # 657 (attention of the Cabinet of Ministers of Ukraine) Order of Prime Minister of Ukraine dated 09.09.2011 # 36695/4/1-11 In pursuance of the above Order 18.10.2011 the Meeting of

			the Initiative Group for the “Single Window – Local Decision” technology introduction was held on 18.10.2011.
		2. Propose that the top management of the ministries, authorities, governmental and non-governmental organisations and institutions should delegate their representatives to be included in the Interagency Working Group for making up a concept of the pilot project “Single Window – Local Solution” in accordance with Annex # 5.	Letter of UNC ICC dated 14.11.11 № 866 (attention of ministries and authorities). The ministries, other central executive bodies, state and non-state organisations and institutions have filed their proposals concerning the Members of the Interagency Working and Expert Groups.
		3. The Members of the Interagency Working Group should file their proposals as to participation of the representatives of the ministries and authorities, state and non-state organisations and institutions in formation of groups of experts for developing the practical (methodological, legal and technical) solutions of the “Single Window – Local Solution” pilot project introduction.	
		4. Prepare an appeal to EEC UN, European Commission, TRACECA and other international organisations and projects concerning the possible forms of collaborations including the organisations carrying out in Ukraine the corresponding research and training on the issues of applying the international standards and the best international practice of the “Single Window” principle introduction, data harmonization and electronic document circulation in the foreign economic operations.	A working meeting of a representative of the Poti Port Container Terminal (Georgia) with the representatives of SE “OCSP”, JSC PLASKE and LLC PPL on the issue of preliminary information exchange between the Ports of Odessa and Poti was held on 33-35 05.09.2012 in Odessa.
		5. Hold the 1 st Meeting of the Interagency Working Group on 22 December 2011.	Implemented (MINUTES # 1 C dated 22.12.11)
2	22.12.2011	The First Meeting of the Interagency Working Group for the “Single Window – Local Solution” Technology Introduction in the Operations Area of the Pivdena Customs House and Odessa Region Ports	Order of Prime Minister of Ukraine dated 17.01.12 # 36695/8/1-11
		1. Approve the personal composition of the Interagency Working Group for the “Single Window – Local Solution” Technology Introduction in the Operations Area of the Pivdena Customs House and Odessa Region Ports.	Implemented
		2. Approve the composition of the Export Group for Development and Introduction of the “Single Window – Local Solution” Technology in the Operations Area of the Pivdena Customs House and Odessa Region Ports.	Implemented
		3. Send to the address of the Cabinet of Ministers of Ukraine a petition requesting to approve the compositions of the Interagency and Expert	Letter of UNC ICC dated 27.12.11 # 982 Order of Prime Minister of Ukraine dated 17.01.12 #

		Groups for the “Single Window – Local Solution” Technology in the Operations Area of the Pivdenna Customs House and Odessa Region Ports.	36695/8/1-11 The Ministry of Economic Development and Trade (Session in accordance with the Order) informed that the remarks as to the personal compositions of the Interagency Working and Expert Groups were absent (Letter # 4112-05/5810-12 dated 17.02.20120).
		4. Take notice of Mr. M. Apostolov’s information.	Implemented
		5. Request UNC ICC to undertake the functions of Secretariat of the Interagency Working and Expert Groups for the “Single Window – Local Solution” Technology Introduction in the Operations Area of the Pivdenna Customs House and Odessa Region Ports.	The Ukrainian National Committee of International Chamber of Commerce gave its consent to undertake the functions of Secretariat of the Interagency Working and Expert Groups for the “Single Window – Local Solution” Technology Introduction in the Operations Area of the Pivdenna Customs House and Odessa Region Ports.
		6. Send a request to the addresses of the interested ministries and authorities to file with Secretariat before 20.01.2012 for the purpose of discussion problem issues as to the “Single Window – Local Solution” Technology Introduction in the Operations Area of the Pivdenna Customs House and Odessa Region Ports.	Letter of IWG dated 03.04.2012 # 223 The proposals of HICC, SE UKRZALIZNYTSIA, АМБУ SE UTLC and SSESU have been received.
		7. Hold the next joint Meeting pending the last decade of December 2012.	Implemented (MINUTES # 2 C dated 26.04.2012)
3	26.04.2012	The 2nd Meeting of the Interagency Working Group for the “Single Window – Local Solution” Technology Introduction in the Operations Area of the Pivdenna Customs House and Odessa Region Ports.	Order of Prime Minister of Ukraine dated 21.05.12 # 36695/10/1-11
		1. Approve alterations in the composition of the Interagency Working and Expert Groups for the “Single Window – Local Solution” Technology Introduction in the Operations Area of the Pivdenna Customs House and Odessa Region Ports.	Olena Yevgeniivna MOSHYNSKA (included in the composition under Letter # 11.1/7-12.1/5420) Andriy Oleksandrovych LAKTIONOV (included in the Expert Group under Letter of the Ministry of Economy # 4112-05/5810-12 dated 17.02.2012) Oleg Oleksandrovych Nikolaichuk (included in the Working Group under Letter of the Ministry of Economy # 4112-05/5810-12 dated 17.02.2012) Viktor Sergiyovych STARIKOV (included in the Working Group under Letter of SBSU # 231-3550/0/6-12 dated 23.04.12)

			Kateryna Grygorivna Yurchenko (included in the Working Group under Letter of the Ministry of Economy # 4112-05/5810-12 dated 17.02.2012)
		2. Inform the Cabinet of Ministers of Ukraine about the alterations in the composition of the Interagency Working and Expert Groups for the “Single Window – Local Solution” Technology Introduction in the Operations Area of the Pivdenna Customs House and Odessa Region Ports.	Letter of IWG Secretariat dated 15.05.12 # 323 (sent to the Cabinet of Ministers of Ukraine)
		3. Take notice of the reporters’ speeches and proposals of ministries and authorities concerning the “Single Window – Local Solution” Technology Introduction.	Reporters: P. V. Pashko (the State Customs Service of Ukraine) O. I. Platonov (the Association of UKRZOVNISHTRANS) M. Apostolov (Regional Adviser, EEC UN) M. P. Ptytsia (the Association of Customs Brokers of Ukraine) O. O. Nikolaichuk (the State Customs Service of Ukraine) V. I. Voronoi (SE “Odessa Commercial Sea Port”) O. Yu. Yemelianova (the National Institute of Strategic Research) V. A. Oliinyk (SARTU UKRZALIZNYTSIA) M. I. Golubiatnikov (Ministry of Health of Ukraine) S. O. Svystil (ICC Ukraine) V. M. Kalian (SE Lisky) L. M. Muromtsev (the State Customs Service of Ukraine)
		4. Given the best technical readiness of OCSP for introduction of the “Single Window – Local Solution” pilot project, it is from OCSP that the implementation of the project should be started and then be expanded to other ports.	Commenced and being implemented.
		5. Recommend that the Members of the Interagency Working and Expert Groups from the State Customs Service of Ukraine and Odessa Commercial Sea Port should prepare a plan of technical and technological interaction concerning introducing the “Single Window – Local Solution” technology in OCSP and file it with Secretariat of the Interagency Working Group before 20 May 2012.	Implemented. Letter of IWG Secretariat dated 03.04.12 # 223 (sent to SCSU) Letter of IWG Secretariat dated 10.04.12 # 232 (sent to OCSP)
		6. Organise within the scope of XI Transport Week in Odessa a technical visit to the Odessa Commercial Sea Port on 29 May 2012 for the Members of the	Implemented (MINUTES # 3 C dated 29-30.05.2012)

		<p>Interagency Working and Expert Groups and hold the next Meeting of the Interagency Working and Expert Groups in the form of a working meeting pending the international seminar of EEC UN “Introduction of the Single Window – Local Solution concept (Information Service Systems) in the Operations Area of the Pivdena Customs House and Odessa Region Ports” on 30 May 2012 in Odessa.</p>	
		<p>7. Request Prime Minister of Ukraine to support the events within the scope of XI Transport Week in Odessa 29-30 May 2012 in order to accelerate the “Single Window – Local Solution” technology introduction and commission the ministries and authorities to delegate the Members of the Interagency Working and Expert Groups to take part in the activities.</p>	<p>Implemented. Letter of IWG Secretariat dated 15.05.12 # 323 (sent to the Cabinet of Ministers of Ukraine) Order of Prime Minister of Ukraine dated 21.05.12 # 36695/10/1-11 In pursuance of the above Order the representatives of the following bodies took part in the 2nd International Seminar of EEC UN on trade procedures facilitation issues and 3rd Meeting of IWG: Ministry of Agrarian Policy and Food of Ukraine; Ministry of Health of Ukraine; Ministry of Infrastructure of Ukraine; Ministry of Foreign Affairs of Ukraine; State Customs Service of Ukraine; and Administration of the State Border Service of Ukraine.</p>
4	29-30.05.12p	The Third Field Meeting of the Interagency Working Group for Introduction of the “Single Window – Local Solution” Technology in the Operations Area of Pivdena Customs House and Odessa Region Ports	Order of Prime Minister of Ukraine dated 13.06.12 # 36695/12/1-11
		<p>1. Approve alterations made in the composition of the Interagency Working and Expert Groups for Introduction of the “Single Window – Local Solution” Technology in the Operations Area of the Pivdena Customs House and Odessa Region Ports.</p>	<p>Andrii Oleksandrovykh LAKTIONOV , Sergii Petrovykh Shut (ousted from the Group under Letter of SCSU dated 22.05.12) Mykhailo Viktorovych LIASKOVSKYI (ousted from the Group under Letter of ASBSU dated 23.04.12)</p>
		<p>2. Inform the Cabinet of Ministers of Ukraine about the changes in the composition of the Interagency Working and Expert Groups for Introduction of the “Single Window – Local Solution” Technology in the Operations Area of the Pivdena Customs House and Odessa Region Ports.</p>	<p>Implemented. Letter of IWG Secretariat dated 08.06.12 # 394 (sent to the Cabinet of Ministers of Ukraine)</p>

	<p>3. Take into consideration the speeches of the reporters and remarks of the representatives of the ministries and agencies concerning introduction of the “Single Window – Local Solution” Technology.</p>	<p>Reporters: V. I. Schelkunov, Yu. Yu. Vaskov, V. I. Voronoi, D. O. Yakimenkov.</p>
<p>4. Address a request to Prime Minister of Ukraine for accelerating the approval of alterations in the following documents by the Ministries of Economic Development and Trade, Ecology and Natural Resources, Agrarian Policy and Food, Finance of Ukraine, the State Customs Service of Ukraine and Administration of the State Border Service of Ukraine:</p> <ul style="list-style-type: none"> - Draft Law of Ukraine “On Peculiarities of Processing and Clearance of Containerised Cargoes, Containers and Transport Vehicle, Which Carry them”; - The Standard Process Scheme of the State Border Passing by Persons, Road, Water, Railway and Air Transportation Vehicles of Carriers and Goods Transported by them approved by Resolution of the Cabinet of Ministers of Ukraine # 451 dated 21.05.2012. - Regulations of Issuance of Cargo Transportation Documents for Carriage by Sea Transport prepared by the Ministry of Infrastructure of Ukraine and approved by Order of the Ministry of Transport and Communication of Ukraine on 13.12.2004 # 1098. 	<p>Under implementation.</p> <p>Letter of IWG Secretariat dated 08.06.12 # 394 (sent to the Cabinet of Ministers of Ukraine) Order of Prime Minister of Ukraine dated 13.06.12 # 36695/12/1-11</p> <p>Adopted was Resolution of CMU dated 03.07.2013 # 553 “On Introducing Alterations in the Cabinet of Ministers of Ukraine” dated 21 May 2012 # 451 “Issues of Movement through the State Border of Persons, Road, Water, Railway and Air Transport Vehicles of carriers and Goods Transported by them”, which came into force on 21.08.2013.</p>	
<p>5. Request the Ministries of Infrastructure, economic development and Trade, Agrarian Policy and Food and Finance, the State Customs Service of Ukraine and Administration of the State Border Service of Ukraine to take part in the next Meeting of the Interagency Working Group for Introduction of the “Single Window – Local Solution” Technology in the Operations Area of the Pivdena Customs House and Odessa Region Ports” for the purpose of discussing alterations in the Standard Process Scheme of the State Border Passing by Persons, Road, Water, Railway and Air Transportation Vehicles, Carriers and Goods Transported by them prepared by the Ministry of Infrastructure of Ukraine and approved by Resolution of the Cabinet of Ministers of Ukraine # 451 dated 21.05.2012 and working out the agreed position.</p>	<p>Implemented.</p> <p>Letter dated 07.06.12 # 390 (sent to ministries and agencies)</p> <p>The IWG Members have filed their proposals; An agreement meeting has been held.</p>	
<p>6. Request the Ministry of Economic Development and Trade of Ukraine to approve the alterations in Regulations of Issuance of Cargo Transportation Documents for Carriage by Sea Transport prepared by the Ministry of</p>	<p>Letter of IWG Secretariat dated 18.06.12 # 407 (sent to the Ministry of Economy of Ukraine) In its Letter # 4112-05/27508-12 dated 19.07.2012 the</p>	

		Infrastructure of Ukraine and approved by Order of the Ministry of Transport and Communication of Ukraine on 13.12.2004.	Ministry of Economy expressed its readiness to consider the Draft Resolution “On Amending the Resolution of CMU ‘On Amending the Resolution of CMU dated 21 May 2012 # 451’” issued in accordance with Regulations of CMU approved by the Resolution of CMU dated 18.07.2007 # 950 in the case of its receipt.
		7. Approve the recommendations of the Second International Seminar of EEC UN “Introduction of the “Single Window – Local Solution” Concept (information service system) in Odessa Region Ports in the Course of European Integration of Ukraine”, which took place on 30 May 2012 in Odessa.	Implemented.
		8. Hold the next Meeting of the Interagency Working Group on 19 June 2012.	Implemented (MINUTES # 4 C dated 19.06.2012)
5	19.06.2012	The Fourth Meeting of the Interagency Working Group for Introduction of the “Single Window – Local Solution” Technology in the Operations Area of Pivdenna Customs House and Odessa Region Ports	
		1. Take due notice of the materials presented in O. I. Platonov’s and Yu. F. Kuchynskyi’s Reports concerning the outcomes of the Field Meeting of the Interagency Working Group for Introduction of the “Single Window – Local Solution” Technology in the Operations Area of Pivdenna Customs House and Odessa Region Ports, which took place on 29-30 May 2012 in Odessa.	Implemented.
		2. Hold a coordinative meeting with all interested ministries and authorities at 14:00 on 20 June 2012.	Implemented.
		3. UNC ICC should prepare official invitation to take part in the above mentioned meeting for the interested ministries and authorities.	Implemented. Letter of IWG Secretariat dated 20.06.12 # 424
		4. Request the Ministry of Infrastructure of Ukraine to prepare agreed draft alterations to Resolution of CMU # 451 dated 21.05.2012 and send it to the corresponding ministries and authorities in accordance with regulations.	Implemented.
		5. Inform the Members of the Interagency Working and Expert Groups about the agreed Draft Alterations to Resolution of CMU # 451 dated 21.05.2012.	Implemented.
		6. Take note of the information concerning the outcomes of the Ukraine representative’s participation in the Second Regional Conference on trade facilitation, “Single Window” and data harmonization in the region of the	Implemented.

	South Caucasus and design an Internet portal for the purpose of communication with the project participants and other projects of the world.	
	7. Hold a meeting with the representatives of the interested parties with the view of discussing the issues of exchanging the data in the form of electronic record between the Georgian and Ukrainian ports in maritime communication.	Implemented. Held on 05.09.2012 in Odessa was the working meeting with a representative of Container Terminal of the Poti Port (Georgia) with participation of the representatives of SE OCSP, JSC PLASKE and LLC PPL 33-35; discussed was the issue of the preliminary information mutual exchange between the Ports of Odessa and Poti.
	8. Next meeting shall be held in September 2012.	The meeting was held (MINUTES # 5 C dated 27.09.2012
	9. Recognise more exact separation of the Working and Expert Groups activities as expedient today, when the main features of political decision are already known.	Implemented.
	10. Recognise the following events as such that will make the work of the Interagency Working and Expert Groups more efficient: 10.1. Revision of the Interagency Working and Expert Groups compositions in consideration of competence volume delegated to their participants (including the powers of making corresponding decisions); 10.2. Eliminate the existing duplication as to the membership in the Working and Expert Groups; 10.3. Concerning the Interagency Working Group composition: propose that the representatives of the Cabinet of Ministers Secretariat, Ministry of Justice of Ukraine, Ministry of Internal Affairs of Ukraine and Security Service of Ukraine should be included in such composition.	Implemented. The Security Service and Ministry of Internal Affairs of Ukraine have nominated their candidates for IWG. The Ministry of Justice informed in its Letter # 8100-0-4-12/8.2 dated 10.08.2013 about the need to carry out legal examination of the draft normative and standard act on the said issue in accordance with the requirements of CMU Regulations approved by Resolution of CMU dated 18 July 2007 # 950 in case of its receipt; no candidate was nominated.
	11. Send the letter to the corresponding ministries and agencies concerning the need of making changes in the compositions of the Interagency Working and Expert Groups.	Implemented. Letter of IWG Secretariat dated 07.07.12 # 447 Letter of SIU dated 10.08.12 # 2/1-16/211/0/7-12 concerning a new candidate for IWG composition: O. M. Tverdokhlib, Deputy Director, Department of Natural Resources Environmental Control.
	12. Send a letter to Prime Minister of Ukraine concerning the expediency of	Implemented.

		including the representatives of the Cabinet of Ministers Secretariat, Ministry of Justice of Ukraine, Ministry of Internal Affairs of Ukraine and Security Service of Ukraine in the composition of the Interagency Working Group for introduction of the “Single Window – Local Solution” in the operations area of the Pivdenna Customs House and Odessa Region Ports.	Letter of IWG Secretariat dated 07.07.12 # 448 (sent to the Cabinet of Ministers of Ukraine) Letter of the Ministry of Justice dated 10.08.12 # 8100-0-4-12/8-2 – no candidate was nominated. Letter of SSU dated 10.08.12 # 14/18604 – nominated candidate is E. E. Grechina, Head of Operational Unit, Central Authority for Corruption and Organised Crime Control, Security Service of Ukraine Letter of MIA dated 16.08.12 # 12565/PT – nominated candidate is V. P. Movchaniuk, Chief of Public Security Section, Department of Transport Militia
		13. The Members of the Interagency Working Group should file proposals concerning the plan of activities aimed at realization of the Interagency Working Group tasks.	None received.
6	27.09.2012	The Fifth Meeting of the Interagency Working Group for Introduction of the “Single Window – Local Solution” Technology in the Operations Area of Pivdenna Customs House and Odessa Region Ports	Order of Prime Minister of Ukraine dated 16.10.12 # 36695/18/1-11
		1. Make due note of alterations to the composition of the Interagency Working and Expert Groups for Introduction of the “Single Window – Local Solution” Technology in the Operations Area of Pivdenna Customs House and Odessa Region Ports.	Implemented.
		2. Make due note of V. I. Voronoi’s, O. O. Nikolaichuk’s and O. Ye. Moshynska’s reports and recognize the project implementation state as satisfactory.	Implemented.
		3.1. Recommend that the Ministry of Infrastructure of Ukraine should: 3.1.1. Submit the draft amendments to Resolution of the Cabinet of Ministers of Ukraine # 451 dated 21.05.2012 “Issues of Passing through State Border of Persons, Motor, Water, Railway and Air Transportation Vehicles of Carriers and Goods which are Transported by them”, which only relate to the issue of UIS design and functioning and approved by all interested ministries and services to the Cabinet of Ministers of Ukraine for consideration; 3.1.2. Accelerate the consideration and coordination of the Draft Order of	Implemented. Letter the Central Sanitary and Epidemiological Station on Water Transport dated 26.09.12 # 2112/02. Letter of the Central Authority of the State Sanitary and Epidemiological Service on Water Transport dated 26.09.12 # 2114/04/2.

		<p>the Ministry of Infrastructure of Ukraine “On Amendments to Regulations of Issuance of Cargo Shipping Documents for Carriage by Maritime Transport” approved by Order of the Ministry of Transport and Communication of Ukraine dated 13 December 2004 # 1098.</p> <p>3.1.3. Secretariat of the Interagency Working and Expert Groups for Introduction of the “Single Window – Local Solution” Technology in the Operations Area of Pivdena Customs House and Odessa Region Ports should prepare recommendations to the Cabinet of Ministers of Ukraine concerning consideration at the earliest possible day of the draft changes to Resolution of the Cabinet of Ministers of Ukraine # 451 dated 21.05.2012 “Issues of Passing through State Border of Persons, Motor, Water, Railway and Air Transportation Vehicles of Carriers and Goods which are Transported by them”.</p>	<p>Under consideration of the Expert Group.</p> <p>Resolution of the Cabinet of Ministers of Ukraine dated 03.07.2013 # 553 “On Amendments to Resolution of Cabinet of Ministers of Ukraine dated 21 May # 451 ‘Issues of Passing through State Border of Persons, Motor, Water, Railway and Air Transportation Vehicles of Carriers and Goods, which are Transported by them’”, which came into force on 21.08.2013.</p>
		<p>3.2. Request that the State Customs Service of Ukraine should:</p> <p>3.2.1. Prepare and submit for consideration a draft agreement between the Odessa Port and SCSU of the procedure and format of information exchange within the frame work of the Unified Information System of Port Community; and</p> <p>3.2.2. Before 15.10.2012 arrange for the information exchange between the Odessa Port and SCSU .</p>	<p>The procedure and formats of information exchange within the frame work of the Unified Information System of Port Community were agreed on 06.07.12.</p> <p>In the process of technical and legal provision organization.</p>
		<p>4.1. The Secretariat of the Interagency Working Group should prepare the following for the next Meeting:</p> <p>4.1.1. Proposals concerning organization of the leading organization responsible for introduction of the “Single Window – Local Solution” technology in the operations area of the Pivdena Customs House and ports of Odessa Region;</p> <p>4.1.2. Proposals on organisation of a fund for direct investment of the project; and</p> <p>4.1.3. Draft Resolution or Instruction of the Cabinet of Ministers of Ukraine relating to the issues of the Interagency Working Group and its authorities.</p> <p>4.2. Hold the Third Seminar of EEC UN on the issues of “Single Window” introduction in Ukraine on 30 May 2013 in Odessa.</p>	<p>Implemented.</p> <p>Letter of IWG Secretariat dated 09.10.12 # 709</p> <p>Order of Prime Minister of Ukraine dated 16.10.12 # 36695/18/1-11</p> <p>Letter of IWG Secretariat dated 26.10.12 # 747 (sent to the Ministry of Economy).</p> <p>Letter of IWG Secretariat dated 26.10.12 # 748 (sent to the Ministry of Infrastructure)</p> <p>Letter of IWG Secretariat dated 26.10.12 # 749 (sent to SCSU).</p>
		<p>5. Hold the next Meeting of the Interagency Working and Expert Groups in the first decade of November 2012.</p>	<p>Implemented (MINUTES # 6 C dated 05.11.2012)</p>

7	05.11.2012	The Sixth Meeting of the Interagency Working Group for Introduction of the “Single Window – Local Solution” Technology in the Operations Area of Pivdenna Customs House and Odessa Region Ports	Order of Prime Minister of Ukraine dated 06.12.12 # 36695/24/1-11
		1. Note the information of V. I. Voronoi, Chief of the Service for Logistics and Commercial Work, the Odessa Commercial Sea Port (OCSP), about the course of the experiment concerning the introduction of the electronic order in OCSP within the framework of the pilot project “Single Window – Local Solution”. Entrust OCSP with carrying out the events required for the transition in question and provide for the electronic order issuance in the form of an electronic document by 1 February 2013.	Implemented.
		1. Prepare an inquiry to the Ministry of Health of Ukraine concerning refusal of the State Sanitary Service of Ukraine to grant “free pratique” to the large tonnage container carriers in OCSP, which are involved in the direct container services of the rout “ports of the South-East Asia – ports of the Black Sea.	Implemented. Letter of IWG Secretariat dated 12.11.12 # 786 (sent to the Ministry of Health). Order of Minister of Health dated 27.11.12 # 36695/21/1-11
		1. Note Action Master-Plant for introduction of the “Single Window – Local Solution” pilot project.	Implemented.
		4. Note R. V. Kogut’s information about studying standard acts, which were prepared also for the purpose of the National Action Plan 2012 concerning introduction of the Program of Economic Reforms 2010-2014 “Prosperous Society, Competent Economy and Efficient State”, a part of it as to taking all the necessary steps to facilitate the procedures of the border and customs control at the State Border Checkpoints: <ul style="list-style-type: none"> • Draft Resolution of the Cabinet of Ministers of Ukraine “On Amending the Resolution of CMU dated 21 May 2012 # 451 “Issues of Passing through State Border of Persons, Road, Water, Rail and Air Transportation Vehicles of Carriers and Goods which are Transported”; • Draft Order of the Ministry of Infrastructure of Ukraine “On Amendments to Regulations of Issuing Cargo Shipping Documents for Carriage by Sea Transport” approved by Order of the Ministry of Transport and Communication of Ukraine dated 13 December 2004 # 1098. 	Implemented.
		5. Recommend that the Ministry of Economic Development and Trade of Ukraine should submit the draft resolution of to the Cabinet of Ministers of	Implemented.

		Ukraine "On Organisation of Interagency Working Group for Introduction of the "Single Window – Local Solution" Project" in accordance with the requirements of law-making technique determined by Regulations of the Cabinet of Ministers of Ukraine and approved by Resolution of the Cabinet of Ministers of Ukraine on 18.07.2007 # 950.	
		6. Note the information on the following draft base documents for introduction of the pilot project in OCSP: <ul style="list-style-type: none"> • Draft Statute of Port Community Association; and • Draft Statute of the Fund for Direct Investment of the Project. 	Implemented.
		7. Note the information of O. I. Platonov, Deputy Chief of the Interagency Working Group, about signing Cooperation Agreement between JSC PLASKE, LLC PPL 33-35, SE "Illichivsk Sea Commercial Port" (ISCP) and PE "Container Terminal Illichivsk" for the purpose of realization of a special program product in ISCP within the scope of the Unified Port Community Information System.	Implemented.
		8. Hold the next Meeting of the Interagency Working Group on 20 December 2012 at 14:00 in Kyiv.	Implemented (MINUTES # 7 C dated 20.12.2012)
8	20.12.2012	The Seventh Meeting of the Interagency Working Group for Introduction of the "Single Window – Local Solution" Technology in the Operations Area of Pivdenna Customs House and Odessa Region Ports	Order of Prime Minister of Ukraine dated 11.01.13 # 1122/1/1-13 Order of Prime Minister of Ukraine dated 14.01.13 # 1121/1/1-13
		1. Note the information of V. I. Voronoi, Chief of the Service for Logistics and Commercial Work, the Odessa Commercial Sea Port (OCSP), about the work carried out within the framework of introduction of the "Single Window – Local Solution" pilot project technology and recognize it as satisfactory.	Implemented.
		2. Recommend that the Ministry of Infrastructure of Ukraine should prepare the addresses to ports of Ukraine concerning consideration and approval of the prepared order form and procedure of its application at the ports.	Implemented.
		3. Accept the concept of the "Single Window – Local Solution" project as the basis.	Implemented.
		3. Recommend that the Members of the Interagency Working and Expert Groups should carry out consultations and submit their remarks and	No proposals have been received.

	<p>proposals as to the following documents before 10.02.2013:</p> <ul style="list-style-type: none"> • Table of Terms; • Master-Plan of the “Local Window” project; and • Project of data and document forms harmonisation. 	
	5. Make arrangements for the regular information and training activities (beginning from the 1 st quarter 2013 and with the use of abilities of the Service Centre /LLC PPL 33-35/) for the representatives of the control bodies and users of the Unified Port Community Information System (UIS) for the purpose of explaining the “Single Window” concept and work with the unified electronic order.	Carried out on a regular basis.
	6. LLC PPL 33-35 should develop a plan of training activities and file a draft with the Interagency Working Group Secretariat by 15.01.2012.	Implemented.
	7. SCSU and SE OCSP should provide for the conditions required for receiving from the agents and transferring to OCSP the preliminary information on the cargoes arriving at a Ukrainian state border checkpoint.	Implemented.
	8. Recommend that the meeting headed by OCSP and with participation of the State Sanitary and Epidemiological Service of Ukraine, State Veterinary and Phytosanitary Service of Ukraine and other interested parties should be held for the purpose of exchanging the information on the cargo, which is cleared in accordance with the PDC procedure.	Implemented at the levels of regional subunits.
	9. Request the assistance of Prime Minister of Ukraine concerning adoption of Resolution of the Cabinet of Ministers of Ukraine “On Amendments to Resolution of Cabinet of Ministers of Ukraine dated 21 May # 451 ‘Issues of Passing through State Border of Persons, Motor, Water, Railway and Air Transportation Vehicles of Carriers and Goods, which are Transported by them”.	Implemented. Letter of IWG Secretariat dated 27.12.12 # 888 (sent to the Cabinet of Ministers of Ukraine) Order of Prime Minister of Ukraine dated 14.01.12 # 1121/1/1-13 dated 14.01.13 Letter of IWG Secretariat dated 10.01.13 # 3 (sent to the Cabinet of Ministers of Ukraine) Order of Prime Minister of Ukraine dated 11.01.13 # 1122/1/1-13
	10. Recommend that SCSU after adoption of Resolution of the Cabinet of Ministers of Ukraine “On Amendments to Resolution of Cabinet of Ministers of Ukraine dated 21 May # 451 ‘Issues of Passing through State Border of Persons, Motor, Water, Railway and Air Transportation Vehicles of Carriers	Resolution of CMU dated 03.07.2013 # 553 “On Amendments to Resolution of Cabinet of Ministers of Ukraine dated 21 May # 451 ‘Issues of Passing through State Border of Persons, Motor, Water, Railway and Air

	<p>and Goods, which are Transported by them" should transfer the following documents to SE OCSP:</p> <ul style="list-style-type: none"> • List, format and procedure of filing the information about the goods accepted for shipping with UIS after approval of the Corresponding Order of the Ministry of Finance of Ukraine; and • Particulars of SCSU contact person for efficient study of the said issues. 	<p>Transportation Vehicles of Carriers and Goods, which are Transported by them" was adopted and came into force on 21.08.2013.</p>
	<p>11. SCSU should speed up the resolution of the issue as to providing the representatives of the state control bodies with EDS free of charge in the zone of the experiment introduction.</p>	<p>Implemented. The Ministry of Revenue and Duties of Ukraine has resolved the issue of providing the representatives of the state control bodies with EDS. The above mentioned officials receive EDS at ACKC, Ministry of Revenue, right in the regions in accordance with the procedure provided for legal entities.</p>
	<p>12. Continue working on the draft resolution of the Cabinet of Ministers of Ukraine "On Organisation of Interagency Working Group for Introduction of the "Single Window – Local Solution" Project".</p>	<p>Draft Resolution is at the Ministry of Economy. Letter of the Ministry of Economy # 4112-07/9178-11 dated 15.05.2013</p>
	<p>13. Entrust Secretariat of the Interagency Working Group with organization (after completion of the Government structural reformation) of a working meeting with Prime Minister of Ukraine for discussing the outcomes of introduction of the "Single Window – Local Solution" pilot project in Ukraine pending 2011-2012 and agreeing the plan of interaction for the next year.</p>	<p>Letter of IWG Secretariat dated 10.01.13 # 3 (sent to the Cabinet of Ministers of Ukraine) Order of Prime Minister of Ukraine dated 11.01.13 # 1122/1/1-13 The said meeting was held with Vice Prime Minister of Ukraine. Order of Vice Prime Minister of Ukraine # 36695/32/1-11 dated 22.02.2013 concerning participation of Deputy Ministers of the Ministry of Infrastructure and Ministry of Economic Development and Deputy Head of the State Customs Service of Ukraine responsible for the given sphere in the Meeting of IWG.</p>
	<p>14. Take measures toward the organization and formation before 10.02.2013 of purpose expert groups including the Members of the Working and Expert Groups in accordance with the recommendations of M. Apostolov, Regional Adviser of EEC UN.</p>	<p>Implemented.</p>
	<p>15. Appoint V. Voronoi Coordinator of the formed groups work.</p>	<p>Implemented.</p>

		16. Hold the next Meeting of the Interagency Working Group on 27 February 2013 in Kyiv.	Implemented (MINUTES # 8 C dated 27.02.2013)
9	27.02.2013	The Eighth Meeting of the Interagency Working Group for Introduction of the “Single Window – Local Solution” Technology in the Operations Area of Pivdena Customs House and Odessa Region Ports	Order of Prime Minister of Ukraine dated 04.04.13 # 12260/1/1-13
		1. Include O. V. Orlov, Executive Director of the Service Centre, LLC PPL 33-35, in the Interagency Working Group as a member.	Implemented.
		2. Members of the Interagency and Expert Groups should before 12.03.2013 propose (if they wish so) the candidates to be included in the Expert Groups (EG) for legislation optimization, processes research, data harmonization and investment processes.	No proposals have been received.
		3. In case of absence of the candidates the following Expert Groups compositions should be determined: - EG: R. V. Kogut (the Ministry of Infrastructure of Ukraine), O. V. Orlov (LLC PPL 33-35) and O. Ye. Moshynska (SCSU); - EG for processes research: O. P. Babikov (SE OCSP) and A. V. Shevchuk (LLC PPL 33-35); - EG for data harmonization: P. V. Pashko (SCSU) and D. O. Yakimenkov (SE OCSP); - EG for investments: O. I. Platonov (the Association of UKRZOVNISHTRANS), O. O. Kordina (by approbation of the Ministry of Economic Development and Trade).	Implemented.
		4. Agree the additional amendments to Resolution of CMU dated 21.05.2012 # 451.	Implemented.
		5. Hold before 10.04.2013 in Odessa a field meeting of the Expert Group for Legislation Optimisation (including participation of other willing persons) in order to work out the agreed version of the Draft Order of the Ministry of Finance of Ukraine “On Approval of Customs Formalities Procedure for Customs Control and Customs Clearance of Water Transport Facilities of Carriers and Goods Transported by them”, agreeing the issues of connecting to UIS the control bodies, exchanging the information about the risk analysis between UIS and UAIS and agreeing the terminology, which is used in standard documents.	Not implemented Letter of the Ministry of Revenue and Duties of Ukraine dated 10.04.13 # 30/99-99-24

		6. Approve "Format and Procedure of Information Exchange within the Framework of UIS" agreed between SCSU and OCSP Administration.	Implemented. Item 1.6, Minutes of the IWG Meeting dated 27.02.2013 # 8C.
		7. The Service Centre of LLC PPL 33-35 should consider the possibility of developing and certifying for the information protection purpose additional modules allowing for the UIS electronic documents format conversion into/from the approved one from/into alternative formats in the bursting (automatic) mode complying with the requirements of the standing legislation of Ukraine on the side of the users and UIS participants.	Implemented. LLC PPL 33-35 obtained Certificate of Compliance of Information Technical Protection System registered on 15.10.2013 as # 9065 with the Administration of the State Service for Specialised Communication and Information Protection of Ukraine .
		8. Hold the next Meeting of the Interagency Working and Expert Groups for Introduction of the "Single Window – Local Solution" Technology in the Operations Area of Pivdena Customs House and Odessa Region Ports on 30 May 2012 in Odessa within the scope of the Third International Seminar of EEC UN.	Implemented (MINUTES # 9 C dated 30.05.2013).
		9. Apply to Prime Minister of Ukraine with a request to entrust the ministries and other central executive bodies with sending the Members of the Interagency Working and Expert Groups for Introduction of the "Single Window – Local Solution" Technology in the Operations Area of Pivdena Customs House and Odessa Region Ports to take part in the meeting, which will be held on 30 May 2012 in Odessa.	Implemented. Letter of IWG Secretariat dated 22.03.13 # 231 Order of Prime Minister of Ukraine dated 04.04.13 # 12260/1/1-13
10	30.05.2013	The Ninth Meeting of the Interagency Working Group for Introduction of the "Single Window – Local Solution" Technology in the Operations Area of Pivdena Customs House and Odessa Region Ports	Order of Prime Minister of Ukraine dated 11.07.2013 # 12260/6/1-13
		1. Express gratitude to M. Ya. Azarov, Prime Minister of Ukraine, for supporting the project of Introduction of the "Single Window – Local Solution" Technology in the Operations Area of Pivdena Customs House and Odessa Region Ports and also appreciate the participation in the said project implementation of the Ministry of Revenue and Duties of Ukraine and the Ministry of Infrastructure of Ukraine.	Letter of IWG Secretariat dated 08.07.13 # 419
		2. Address Secretariat of EEC UN with gratitude for assistance and permanent participation Mario Apostolov, Regional Adviser of EEC UN, in the implementation of the pilot project on Introduction of the "Single Window – Local Solution" Technology in the Operations Area of Pivdena	Letter of IWG Secretariat dated 08.07.13 # 418

		Customs House and Odessa Region Ports and inform about our interest in the continuation of the said project development work.	
		3. Proceed with improvement of the work plan (for cards and accounting of the project stages) of establishing UIS in the ports of Odessa Region with involvement of all authorized representatives of the state bodies and private sector into organization of control at the border checkpoints.	In the process of implementation.
		4. Request Prime Minister of Ukraine to appoint the Ministry of Revenue and Duties of Ukraine the leading executing body for development of the draft resolution of the Cabinet of Ministers of Ukraine "On Organisation of Interagency Working Group (Coordinating Council) for Introduction of the "Single Window – Local Solution" Technology".	Letter of IWG Secretariat dated 08.07.13 # 420 Order of Prime Minister of Ukraine dated 11.07.2013 # 12260/6/1-13 The Ministry of Revenue and Duties of Ukraine (session in pursuance of Order of Prime Minister) has not sent any answer to IWG Secretariat.
		5. IWG Secretariat should: - Address to Prime Minister of Ukraine with a request concerning speeding up the adoption of Resolution of the Cabinet of Ministers of Ukraine "On Amendments to Resolution of Cabinet of Ministers of Ukraine dated 21 May # 451 'Issues of Passing through State Border of Persons, Motor, Water, Railway and Air Transportation Vehicles of Carriers and Goods, which are Transported by them"; - ensure the regular work of the Expert Group for development of draft Procedure of Customs Formalities in Carrying out Customs Control and Customs Clearance of Water Transport facilities of Carriers and Goods, which are Transported by them; and - organize a group of experts including the representatives of EEC UN and EUBAM whose task is the preparation of the national strategy for trade procedures facilitation.	Implemented in part. Resolution of CMU dated 03.07.2013 # 553 "On Amendments to Resolution of Cabinet of Ministers of Ukraine dated 21 May # 451 'Issues of Passing through State Border of Persons, Motor, Water, Railway and Air Transportation Vehicles of Carriers and Goods, which are Transported by them'" was adopted and came into force on 21.08.2013.
		6. State Enterprise "Odessa Commercial Sea Port» should transfer to the paperless technology of work order issuance before 01.08.2013, but the subjects of the transportation process forwarding organisations) should retain the right of choice between electronic and paper forms of filing the documents.	Implemented. In pursuance of SE ASPU Head's Order dated 12.08.2013 # 117 since 02.09.2013 the Odessa Port introduced a process scheme enabling the usage of PCIS in accordance with the approved data structure and format, with that part of them, which relates to the usage by the Port Administration of the

			electronic work order without paper copies and grant permits in the electronic form for removal from the Odessa Sea Port territory by road transport facilities of containerized goods, which are transported in home or passing transit in the direction of importation into the customs territory of Ukraine via an international checkpoint for maritime communication “Odessa Commercial Sea Port”.
		<p>7. Recognise the recommendations adopted on 30 May 2012 as efficient on the whole and continue their realization within the framework of IWG , in particular that part of them, which relates to the national- and local-level research whose subjects are as follows:</p> <p>(a) determining the level of compliance of the information exchange technical systems of various control bodies and commercial organisations and their fitness for exchanging data and documents for trade, transport and control procedures on the border including the data and documents in the form of an electronic record attested by applying the electronic digital signature (hereinafter referred to as “EDS”);</p> <p>(b) compliance of the applied documents and technical systems with international standards and recommendations of EEC UN on implementation of the “Single Window” principle;</p> <p>(b) determining the required alteration to the legislation and standard acts affecting the organization of the work on interaction of the control bodies and business community in the introduction of the “Single Window” principle.</p>	In the process of implementation.
		8. Recommend that all the interested parties should take all measures toward stimulating the most extensive usage of the electronic document circulation and intellectual transport systems, organization of the information communities of ports, airports and other large traffic centres based on the “Single Window” principle in accordance of recommendations of EEC UN ## 33, 34 and 35.	
		9. Recommend that all the interested parties should support the initiative of the Public Council at the State Aviation Service of Ukraine concerning the organization of a working group for coordination of the pilot project on the introduction of the E-freight Standard in Ukraine, which comprises the	<p>Recommended.</p> <p>No working group for coordination of the pilot project on the introduction of the E-freight Standard in Ukraine has been organized.</p>

		authorized representatives of air companies and agency and forwarding organisations.	
		10. Acknowledge that the development of the systems of the information data exchange for international trade facilitation must be based on the compliance principle of the information systems of various state bodies and business communities, as well as on the understanding that the mechanism of filing the information in the electronic form must enable the transport operators sending the information about the transported goods to the control bodies only once and avoid its repeated sending when the goods are entering the territory of a neighbouring state.	Implemented.
		11. Support entering changes in the legislative acts of Ukraine for the purpose of creating a standard base for the building the services of the trusted third party (hereinafter, "TTP") in Ukraine, which will enable speeding up the implementation of the electronic document circulation projects in the international trade and across-the –border cooperation, as well as with the view of determining the authorities and liabilities of the qualification centres for providing services during application of the electronic digital signature to the documents on behalf of the client, which should be used in the automated information systems without the direct participation of a corresponding person and the usage of the electronic digital signature for organizing protection of websites and encoding communications paths.	The analysis of the principal alterations has been carried out and the Draft Law of Ukraine "On Amendments to Law of Ukraine 'On Electronic Digital Signature'" has been prepared.
		12. The Ministry of Revenue and Duties of Ukraine should consider the possibility of working out a procedure of filing and accepting the converted electronic documents attested by the UIS operator's electronic digital signature as such that have equal legal force with the original electronic documents certified by the document issuer's (container line, container terminal, etc.) electronic digital signature.	
		13. The central executive bodies that discharge their authorities at the checkpoints on the state border of Ukraine should provide their local representatives with electronic digital signatures of the accredited keys certification centres of the Ministry of Revenue and Duties of Ukraine	Implemented in the Odessa Sea Port.
		14. When designing UIS the developers should take into consideration the	

		experience concerning application of international standards and technical collaboration with international organisations (EEC UN, WCO, ISO, FIATA European Commission, etc.).	
		15. Recommend that the competent bodies in Ukraine should: <ul style="list-style-type: none"> - accept at the level of the national standards the classifiers of container lines, Ukrainian ports and port terminals; - harmonise the classifier of container types approved by Order of the Ministry Finance of Ukraine dated 20.09.2012 # 1011 with ISO Standard 6346; - harmonise Standard DSTU/ISO-9735 with the laws of Ukraine and Resolutions of the Cabinet of Ministers of Ukraine for the purpose of expanding the spheres of application by the Ukrainian state bodies of the electronic information exchange in the format of UN/EDIFACT; - fix the unified port calls numbers in Ukraine as standards; and - consider the possibility of supporting UIS of other international formats alongside with XML and ensure the possibility of automatic transfer between the formats. 	In the process of implementation.
		16. Consider the possibility of organizing practical seminars concerning data harmonization with participation of EEC UN experts for all the interested parties.	The plan of activities is in the process of development.
		17. Invite the Ministry of Revenue and Duties of Ukraine to consider the possibility of formulating the requirements to maritime line agents concerning provision of preliminary information about the containerized cargoes in such a manner that the volume and form of the required information can correspond to those on the cargoes in containers, which is stated in the Bill of Lading, an international transportation document.	
		18. Take account of the experience of the European ports and business communities relating to the electronic information exchange. Improve the cooperation between the state bodies and business community of Ukraine, UN Economic Commission for Europe (EEC UN), the European Port Community Systems Association (EPCSA), Bureau Veritas, CIT, European Union Border Assistance Mission to Moldova and Ukraine (EUBAM), USAID, TRACECA, FIATA and corresponding bodies of Moldova, Lithuania and other	Under control. The possibility of considering the above issue pending the following events within the scope of the International Transport Week in Odessa on 26-30.05.2014 should be examined: <ul style="list-style-type: none"> • Seminar of EEC UN “Single Window – Local Solution”; and • VIII International Conference on Railway Transport Border Crossing Facilitation (in accordance with OCR Program of

		countries.	Work).
		19. Continue cooperation with railway community, in particular concerning inclusion of the railway bill of lading CIM/SMGS into consequent exchange of information in the System of Ports Information Servicing. Study the possibility of promoting the organization of a conference under the sponsorship of UN, with key assistance of the CIT, OCR and business community members and with participation of all international organisations dealing in railway transportation in Europe for the purpose of including the railway documentation and data in the general processes of trade information exchange, which provides for the customs clearance procedures along the whole chain of supplies.	Under control. The possibility of considering the above issue pending the following events within the scope of the International Transport Week in Odessa on 26-30.05.2014 should be examined: <ul style="list-style-type: none"> • Seminar of EEC UN “Single Window – Local Solution”; and • VIII International Conference on Railway Transport Border Crossing Facilitation (in accordance with OCR Program of Work).
		20. Develop cooperation with international organization for the purpose of improving the professional training system of the customs bodies workers, agents for goods customs clearance, declarants, forwarders, carriers and other subjects of foreign economic activity involved in the process of cargo movement and customs clearance realizing in practice provisions of Cooperation Agreement signed by the State Customs Service of Ukraine and the Association of UKRZOVNISHTRANS.	On 17.06.2013 in Odessa UKRZOVNISHTRANS Association, AOFU and ASPU concluded Memorandum of Understanding whose aim is the development of the Parties’ collaboration in the sphere of formation and improvement of the professional training and development system for the personnel of the subjects carrying out their activity concerning professional training in the field of international forwarding of cargoes and management of supply chains in the territories of sea ports of Ukraine in the foreign economic, transport, forwarding and logistics spheres in accordance with FIATA standards. The said Memorandum was also signed by Stanley Lim, President of FIATA, who supports the intentions of the Parties. It should also be noted that the Association of UKRZOVNISHTRANS and ASPU sent to the Ministry of Revenue and Duties of Ukraine in their letters dated 20.12.2013 ## 15/101 and 304/14 a Draft Agreement od Collaboration and Mutual Assistance prepared to replace Cooperation Agreement made between the State Customs Service of Ukraine and the Association of UKRZOVNISHTRANS. The Ministry of Revenue and Duties of Ukraine informed by Letter dated 22.01.2014 # 1169/6/99-99-24-01-02-15 that at present the Ministry is drawing up

			draft orders “On Approval of Procedure of Making Memorandums of Understanding with Economic Subjects” and “On Approval of Standard Draft Memorandum of Understanding”. That is why signing of the said Draft Agreement will only be possible after issuance of the above mentioned Orders of the Ministry of Revenue and Duties of Ukraine.
		21. Continue, for the purpose of further development of the work on the project, regular consultations on the international trade procedures facilitation and introduction of the “Single Window” principles with participation of various state bodies of Ukraine, EEC UN and other international organisations operating in the sphere of electronic exchange of trade and transportation document and date with the view of the international trade procedures facilitation.	
		22. Develop cooperation with the National Institute of Strategic Research At President of Ukraine and Institute of Economic Research and Political Consultations within the scope of the project.	
		23. Propose to hold Fourth International Seminar of EEC UN with the assistance of Government of Ukraine in Odessa, Ukraine, on 29 May 2014 to consider the issue of the state-private partnership for the international trade procedures facilitation.	Planned for 27 May 2014.
11	25.09.2013	The Tenth Meeting of the Interagency Working Group for Introduction of the “Single Window – Local Solution” Technology in the Operations Area of Pivdenna Customs House and Odessa Region Ports	
		1. Note the information. Continue research and improvement of technological processes in the Odessa Port for the purpose of implementing innovative decisions, which will enable covering all types of services and control activities carried out at the checkpoints pending the goods crossing the state border.	In the process of implementation.
		2. The Members of the Expert Group for legislation optimization should carry out an inventory of the normative legal base to be implemented by the next Meeting of the Interagency Working and Expert Groups for the purpose	

		of developing an action plan of entering the required alterations or adopting new standard acts that should comply with the international practice and meet the requirements of international trade.	
		3. Involve the representatives of the Interagency Working and Expert Groups in the preparation of draft alterations to Instruction approved by Order of the State Customs Service of Ukraine dated 17.09.2004 # 678 and formulation of the proposals concerning unification of the transportation documents (e.g. work order, instruction, etc. for all cargo carriage directions and transferring them into an electronic form) approved by the Regulations of Issuance of Cargo Transportation Documents for Carriage by Sea Transport approved by Order of the Ministry of Transport and Communication of Ukraine dated 13.12.2004 # 1098.	Implemented (MINUTES of the Expert Group Meeting dated 28.11.2013).
		4. Introduce the Process Scheme including PCIS application in the Odessa Sea Port, in particular the part of the above Scheme relating to the Port Administration usage of the electronic work order without paper copies for removing outside the Odessa Port the goods in containers that were imported into the territory of Ukraine by railway transport facilities and are got through the customs clearance in the territory of the maritime communication checkpoint "Odessa Commercial Sea Port", as well as the goods in containers that are moved in domestic or passing transit to be imported into the customs territory of Ukraine via the said international checkpoint, for which purpose to make the corresponding alterations to Order of SE "Administration of Sea Ports of Ukraine" dated 12.08.2013 # 117 (or issue a new Order) in a period before 10.10.2013.	On 07.10.2013 SE ASPU sent Letter # 1614 to the Pivdenna Customs House in order to agree the above procedure (Process Scheme). On 20.11.2013 SE ASPU issued Order # 247 concerning issuance of the paper and electronic work orders for the goods in containers, which are removed outside the Odessa Sea Port by railway transport facilities.
		5. Note the information. Secretariat, before 01.11.2013, shall organize consultations with the central executive bodies with the view of generalizing the proposals as to development of international trade and transport procedures facilitation for the purpose of strengthening the transit abilities of Ukraine and increasing foreign investments.	
		6. Note the information. Recommend that before 04.10.2013 SE ASPU should transfer to Secretariat of the Interagency Working Group draft agreements of information cooperation, which should be put on the "Single Window" site (www.singlewindow.org).	Implemented.

		7. Before 07.10.2013 the Members of the Interagency Working Group should work through the draft agreements and provide their remarks, if any, to Secretariat and SE ASPU.	No remarks have been provided.
		8. Before 01.11.2013 SE ASPU should subscribe Agreement of Information Cooperation with all state control bodies that are the PCIS users.	Agreement of Information Cooperation was subscribed by: 16.12.2013 – the Odessa Border Unit; 24.12.2013 - State Institution “Laboratory Centre of the State Sanitary and Epidemiological Service of Ukraine on Water Transport”; 26.12.2013 – the State Ecological Inspection for the Black Sea North-West Region; 31.12.2013 – the State Phytosanitary Inspection of Odessa Region; and 31.01.2014 – the Odessa Regional Service of the State Veterinary and Sanitary Control and Supervision on the State Border and Transport. Agreement of Information Cooperation with the Pivdenna Customs House, the Ministry of Revenue and Duties of Ukraine, has been studied by the Ministry of Revenue and Duties of Ukraine since 17.01.2014.
		9. Before 21.10.2013 the Secretariat should work out and send to the Members of the Interagency Working Group a pro forma of master plan including the procedure of its filling in and term of reports filing.	Implemented.
		10. SE ASPU should make up and send to the Pivdenna Customs House, the Ministry of Revenue and Duties of Ukraine, and to the Odessa Border Unit for coordination draft alterations to the interim procedure of PCIS usage for issuing work orders in the electronic form when sending containers including the empty ones by railway at the ports of Odessa Region.	Letter of the Pivdenna Customs House, the Ministry of Revenue and Duties of Ukraine, containing remarks and proposals concerning alterations and additions to the said Interim Procedure dated 25.01.2014 # 1185/15-70-51.
		11. Consider the applications for including new Members in the Interagency Working and Expert Groups at the next Meeting.	
		12. Secretariat should carry out the work with the central executive bodies and public associations that are the participants of the project for the purpose of specifying the present compositions of the Interagency Working and Expert Groups.	Letter of IWG Secretariat # 714 dated 14.11.13. No information has been received from CEB.
		13. Hold the next Meeting of the Interagency Working and Expert Groups after generalization of the Members’ proposals concerning the decisions of	Implemented (MINUTES # 11 C dated 10.12.2013).

		this Meeting.	
12	10.12.2013	The Eleventh Meeting of the Interagency Working Group for Introduction of the “Single Window – Local Solution” Technology in the Operations Area of Pivdena Customs House and Odessa Region Ports	Order of Prime Minister of Ukraine dated 04.11.2013 # 12281/1/1-13 Order of Prime Minister of Ukraine dated 26.11.2013 # 44582/1/1-13 Order of Prime Minister of Ukraine dated 22.02.2014 # 44581/3/1-13
		<p>1. Support the proposal of SE ASPU concerning the requirement to take steps toward ensuring the observation of the work orders processing and initialling turn.</p> <p>Recommend that the Pivdena Customs House of the Ministry of Revenue and Duties of Ukraine should make up an exhaustive list of officials who, in some instances provided for by the legislation, are entitled to enter alterations in the order of consideration of the work orders entered in PCIS exclusively in the cases specified by provisions of the standing legislation. Each such decision must be reflected in PCIS as a separate record with reference to the concrete standard act.</p> <p>Request DPC to technically realize the entering of such information in the electronic form in the corresponding field of PCIS software in the “Electronic Work Order” module within a period before 31.12.2013.</p>	<p>Realised. There is Protocol made up by the representatives of SE ASPU, Odessa Branch of SE ASPU, Pivdena Customs House of the Ministry of Revenue of Ukraine, LLC PPL 33-35 and forwarding organisations concerning the said issue.</p> <p>The Data Processing Centre of LLC PPL 33-35 performed the required tasks on a tight timetable and ensured technical maintenance for the experimental application of the module for managing the order of consideration by the customs of electronic work orders accepted for issuance.</p>
		2. Continue collaboration with EEC UN on the development and activities of the National Working Group for trade facilitation and development and implementation of the trade and transport procedures facilitation in Ukraine.	
		3. Confer the functions of the Interim Secretariat of the National Working Group for Trade Procedures Facilitation upon UNC ICC.	
		4. Adopt the accounting form of the ministries and other CEB as the basic one for the “Single Window – Local Solution” project technology introduction.	Implemented.
		5. The Members of the Interagency Working and Expert Groups for the “Single Window – Local Solution” technology introduction should file their reports on the project implementation before the fifteenth day of each month.	Filed.

		6. The ministries, other CEB and public organisations whose representatives are the Members of the Interagency Working and Expert Groups for the “Single Window – Local Solution” technology introduction should revise and adjust, if required, the lists of their representatives before 15 February 2014.	The adjusted lists have been provided by: Ministry of Ecology and Natural Resources and Ministry of Infrastructure.
		7. Hold the next Meeting of the Interagency and Expert Groups in the first half of March 2014.	